

Page 2

2. Authority

The parties have entered into this Agreement pursuant to the authority provided by Section 201(a) of the Disaster Relief Act of 1974, as amended, (42 USC 5131), Section 1 of Public Law 97-258 (31 USC 1346), and other pertinent statutory authorities and administrative directives.

3. Substance of Agreement

It is hereby agreed that a full-time Interagency Task Force will be established for the purpose of carrying out activities necessary to the implementation of the National Disaster Medical System. These activities will include, but not be limited to:

- Development of public information material. This will include various information papers, fact sheets and booklets on NDMS.
- Development of a detailed schedule for NDMS implementation, including incorporation of the Civilian-Military Contingency Hospital System (CMCHS) and implementation briefings for additional patient reception locations.
- Drafting of the system operations manual. This manual will be used as a guide in the development of local NDMS area operations plans.
- Development of an exercise manual for the system. This manual will provide guidance for the planning and conduct of medical disaster exercises.
- Development of a procedures manual for the National Disaster Medical Operations Center. This will include a command structure, outline of information system, training schedule for agency representatives, etc.
- Insuring coordination of the NDMS and Principal Working Groups (i.e., Earthquakes, Social Services), and with national health organizations or professional societies, as appropriate.
- Development (with Contractor assistance) of a data system for use in operating NDMS.

In support of the foregoing activities, the Parties to this Agreement agree to provide the following:

Page 3

Department of Defense

- One professional full time staff member to work as a member of the task force on a non-reimbursable basis; and
- subject to availability of funds, a pro-rate share of the Fiscal Year 1984 budget (for non-salary expense) in support of the Task Force's efforts (total Fiscal Year 1984 Budget: \$102,000).

Federal Emergency Management Agency

- One professional full time staff member to work as a member of the Task Force on a non-reimbursable basis; and
- subject to availability of funds, a pro-rate share of the Fiscal Year 1984 budget (for non-salary expense) in support of the Task Force's efforts (total Fiscal Year 1984 Budget: \$102,000).

U.S. Public Health Service/Department of Health and Human Services

- One full time professional staff member and one part-time professional staff member to work as members of the Task Force on a non-reimbursable basis;
- subject to availability of funds and personnel ceiling, suitable clerical support for the Task Force;
- subject to availability of funds, a pro-rate share of the Fiscal Year 1984 budget (for non-salary expenses) in support of the Task Force's efforts (total Fiscal Year 1984 Budget: \$102,000);
- supervision of the day-to-day operations of the Task Force by the Emergency Coordinator, U.S. Public Health Service (this official also serves as chief staff officer for the Principal Working Group on Health);
- suitable office space for use by the Task Force;
- subject to availability, suitable office furniture and ordinary office equipment for use by the Task Force; and
- appropriate financial and accounting mechanisms for management of the Task Force Budget.

Immediately upon activation, the Task Force will prepare a detailed work plan and expenditure projection for Fiscal Year 1984 non-salary expenses, including estimated expenditures for travel, equipment rental, consultant and/or contractor services, etc. This work plan and expenditure estimate will be submitted to the Principal Working Group on Health for approval.

Page 4

4. Period of Agreement

This Agreement shall be effective as of the date of the last signature hereto, and shall terminate on September 30, 1984, unless the parties hereto agree to extension.

5. Modification/Termination

This Agreement may be modified, terminated, or extended by the Parties by execution of a written Amendment hereto.

E. A. Binnick
Assistant Secretary for Health
U.S. Public Health Service
Department of Health and Human Services

1/10/84
Date

B. A. McGuire
Associate Director
National Preparedness Programs
Federal Emergency Management Agency

2/9/84
Date

William Hages, MD
Assistant Secretary of Defense
(Health Affairs)
Department of Defense

13 Jan 84
Date

W. J. Gifford
Director
Federal Emergency Management Agency

17 Feb 84
Date